



# SAUPIN'S SCHOOL, PANCHKULA

## NOTICE

Circular No: SSP/2018-19/3

### Corrections in Books, Exercise Books / Workbooks

Kindly ensure that your ward's books, exercise books, worksheets and workbooks have been corrected. Kindly apprise the concerned teachers of any unchecked books / incomplete work immediately.

### Final Assessment (Classes PG to UKG), Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9), 2018 - 19

The Final Assessment (Classes PG to UKG) will commence on February 7, 2019 whereas Final Unit Test (Classes 1 to 5 & RR) and Final Examination (Classes 6 to 9) will commence from February 6, 2019. The Syllabus includes all the work done in the books, exercise books, worksheets, etc. on the lessons / topics specified therein. The Date-Sheet for the same is specified overleaf.

### Holiday

School will remain closed on:

- February 5, 2019 : Preparatory holiday for Classes 1 to 9 & RR  
February 19, 2019 : Maha Shivratri for all Classes

### School Timings During Examinations

During the major examinations (i.e. beginning from February 6, 2019) the School Timings will be as follows:

- Classes Playgroup to U.KG - 09:30 a.m. to 01:00 p.m.  
Classes 1 to 9 and RR - 08:30 a.m. to 11:00 a.m.  
08:30 a.m. to 11:30 a.m. (on 06/02/19 because of Math paper)  
08:30 a.m. to 12:00 noon (on 15/02/19 because of Hindi paper)

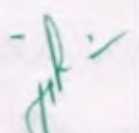
### Parent Teacher Meeting and Distribution of Report Cards

Parent Teacher Meeting and Distribution of Report Cards will be held as follows:

- Classes Nursery to 3 & RR - March 14, 2019 08:00 a.m. to 10:00 a.m. (Nursery & LKG)  
10:00 a.m. to 12:00 p.m. (UKG & RR)  
12:00 p.m. to 02:00 p.m. (Class 1, 2 & 3)
- Classes 4 to 9 - March 16, 2019 08:00 a.m. to 10:00 a.m. (Classes 4 & 5)  
10:00 a.m. to 12:00 a.m. (Classes 6 & 7)  
12:00 p.m. to 02:00 p.m. (Classes 8 & 9)

Parents are advised to kindly be punctual.

Dated: January 22, 2019

  
Principal